Training Grant Administrative Shell
Main Areas of Review

- Budget
- Commitments
- Tables
- Forms
Budget

• Check institute allowable costs and other requirements
• May not increase stipend
  – NIH will award current stipend rate for that FFY
• Standard Trainee Related Expenses
  – Pre/Post different rates
Budget (cont’d)

• Tuition and fees excluded from IDC calc
• If $500K DC or more, require prior approval
• Justification – no personnel, only budget categories
Commitments

• PI salary – paid by TRE or cost shared
  – If by TRE, TRE must cover proposed effort
  – If others have effort represented, same rules as other proposals
  – Shortfall tuition, health insurance, etc
    • If mentioned to sponsor, Other UM Commitment
    • If not mentioned, but on PAF, internal commitment (Rackham)
    • If 50% shortfall covered by Rackham, how will balance be covered
Commitments (cont’d)

• Watch for commitments in several places
  – Program Plan, Program Administration
  – Resources
  – Institutional Commitment
  – Letters of Support
What Med School needs to see!

- PAF
- SF424 Forms
- Statement of Work – on PAF or in application
- Resources
- Justification
- Program Plan
  - Program Administration
  - Tables 2 and 4 (Participating Faculty & Faculty Research Support)
  - Institutional Commitment
Extras

• Make sure institute accepts the PA and submission date
• PAF Proposal Type/Class Code 16000 (Research Training Grant)
Questions?