OFFICE OF GRADUATE AND POSTDOCTORAL STUDIES
ANNUAL GRADUATE STUDENT AWARDS

CALL FOR NOMINATIONS: EXCELLENCE IN SERVICE

Graduate students who are or were actively pursuing a degree in 2017-2018 in a PIBS-affiliated PhD program are eligible for this award.

INTERNAL COMPETITION WITHIN YOUR PROGRAM: Each program’s Graduate Chair will establish a deadline for internal nominations and may select up to two nominees for the OGPS Excellence in Service Award.

Anyone may nominate candidates to the Graduate Chair or Graduate Coordinator—faculty, staff, postdocs, or students.

Grad Chairs and Grad Coordinators for each PIBS program are listed here: sites.google.com/a/umich.edu/pibs-students/advisors

NOMINATIONS TO OGPS: Graduate Chairs may submit up to two Service nominations to OGPS by July 2, 2018 via an online form. A faculty committee will review the nominations. Up to two awards of $500 each will be presented at our Student Awards Dinner on July 19, 2018 from 6-8 pm. Please mark your calendars with this date.

Each nomination to OGPS should include the following:

- a nomination letter from the Graduate Chair or Department Chair, describing the service performed by the nominee and the impacts of this service
- up to five letters of recommendation from anyone familiar with the nominee’s service—faculty, administrators, trainees or others
- a one-page statement from the nominee describing their notable service as a graduate student and their philosophy of service
- CV of nominee - see the next page for guidelines
CV should include the following

Name

**Undergraduate and Graduate Education** - include degrees, dates

**Research and Work Experience (non-teaching)**
Undergrad, grad, and professional research and work experience. For research experience, include institution/company, mentor/employer, dates, and 2-3 line description of the research. For any other relevant non-research work experience, include similar information.

**Teaching Experience**
Provide a brief description of your teaching experiences, including courses taught, year, course director(s), and a description of your responsibilities in the course.

**Honors, Awards, and Other Relevant Accomplishments**

**Service to the University and Community**

**Publications**
Use standard formats, with titles; indicate any that are reviews or non-refereed papers.

**Oral and Poster Presentations at Meetings/Symposia and Invited Seminars**
Indicate venue, type of presentation, title, and year.